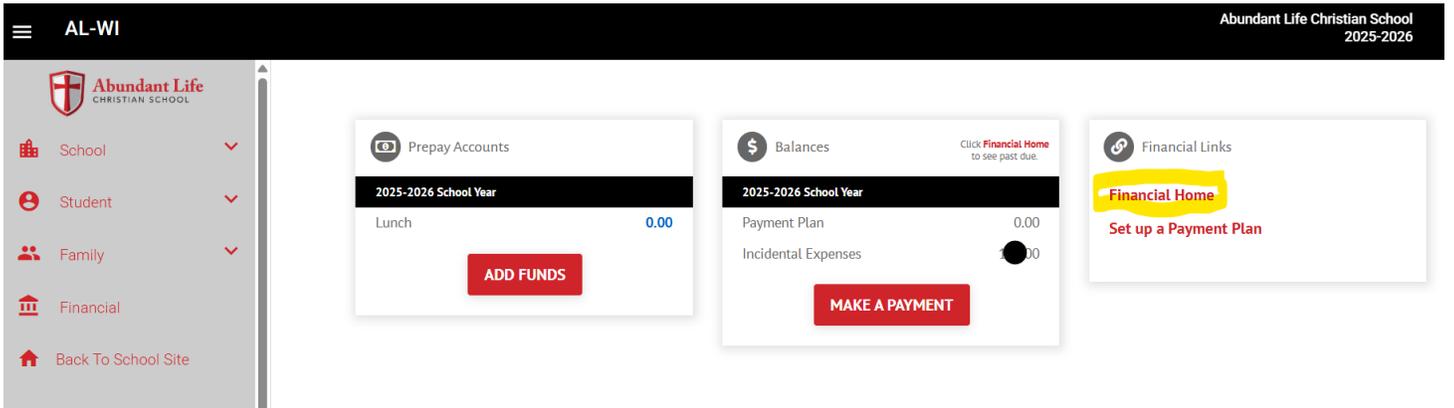


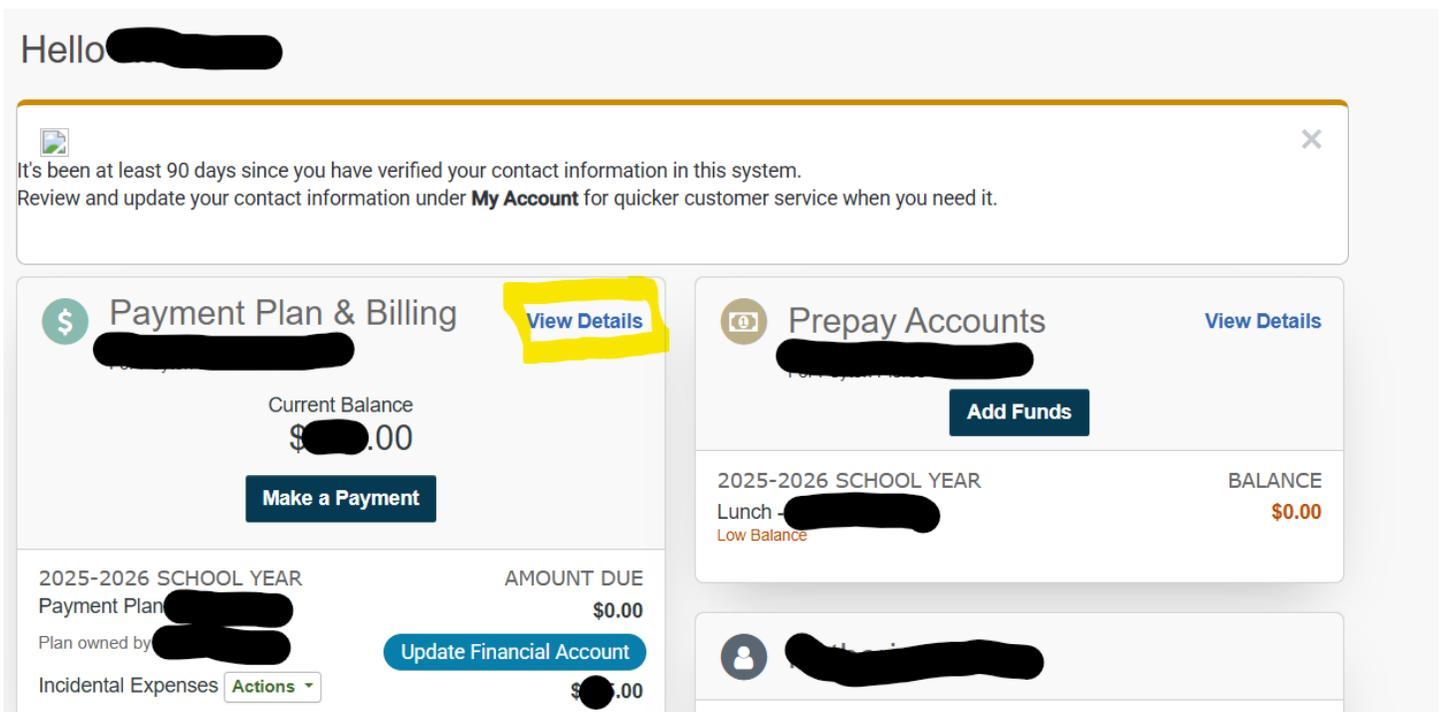
Step-By-Step Guide to Access an End of Year Payment Summary

Step 1: Login to your parent Family Portal Account and in the grey menu on the left go to the “Financial” tab.

Step 2: Click on the “Financial Home” button. It will prompt you to do the 2-step verification process to login.



Step 3: On the Financial Home dashboard page you will see a box that says Payment Plan and Billing. Click the “View Details” button.



Step 4: On the Activity Details page, click the “View Payment Summary” button at the top.

Activity Details

[Redacted]

Term: All

[View Payment Summary](#)

[FACTS Payment Processing Policies](#)

Schedule Transactions Balances Payments Made Changes Prepay Accounts

Upcoming Payments

[View Full Schedule](#)

Expand All | Collapse All

Due Date: 16 Jan 2026	Incidental Expenses	Amount Due: [Redacted]
Due Date: 31 Jan 2026	Incidental Expenses (657922142)	Amount Due: [Redacted]

Step 5: On the Payment Summary page you will see a dropdown box for a calendar year. Select the year you need the payment summary info for. On the top right corner you will see a Print icon. You will also notice on this screen it does list the ALCS Federal Tax ID number in case you need it.

Payment Summary

[Print](#)

i The Payment Summary report is for informational purposes only. It includes payment activity applied to the balance owed to or services rendered by Abundant Life Christian School during the selected time frame. This report excludes payments made on your behalf by other individuals or organizations.

Customer: [Redacted]
USA

Abundant Life Christian School
4901 East Buckeye Road
Madison, WI 53716
USA
Federal Tax ID: 39-1214456

2025

Student: [Redacted]

ACCOUNT	TOTAL
Lunch	\$0.00

2025-2026 School Year	Grade - Pre-Kindergarten	TOTAL
Childcare - Preschool	[Redacted]	[Redacted]
Registration Fees - Preschool	[Redacted]	[Redacted]
Tuition - Preschool	[Redacted]	[Redacted]