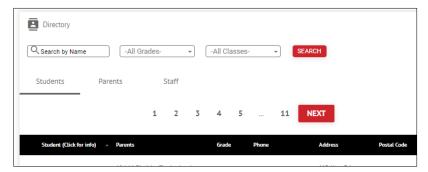
Family Portal: An Overview

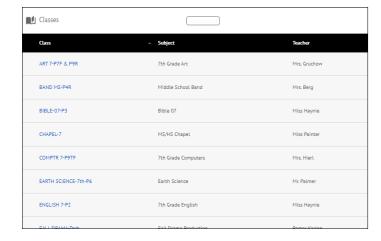
This handout includes information and instructions for our parent portal, Family Portal.

1.Go to www.alcs.us & click on the "Family Portal" link at the top of the page under the menu bar, or the link at the bottom of the page. Abundant Life Christ Q 2. Login to Family Portal. www.alcs.us a. You may need to create an account if it's your Faculty/Staff Login Calendar b. The ALCS District Code is AL-WI. e Log In English -3. The first Menu Section is "School Information". District Code This section includes announcements and calendar information on the AL-WI home page once you log in. Username These are generally the same announcements and calendar items you can find on our ALCS website (which you do not need to log in to see). Password: The Calendar Link shows you a traditional view calendar, or a list view. Forgot Username / Password? Create New Family Portal Accoun Abundant Life **ABOUT ADMISSIONS ACADEMICS ATHLETICS** FINE AR Announcements Abundant Life Schoolkidz School Supply
ALCS has partnered with SchoolKidz to offer
pre-packaged kits of school supplies as
selected by the teachers for Kindergarten... Abundant Life Save The Date-Challenger Basketball Camp **4** Students needing final transcripts sent to a college should contact Ms. Verbeten at Camp will be an opportunity fo. Family Portal **4** issued an order clo. Calendar My Classrooms My Homework July 27- Challenger Golf Classic-Register Today! June ~ 2020~ Watch the Elementary Awards Ceremony **4** 44 Order Schoolkidz Supply Kits (optional, for incoming K-5th) Order Schoolkidz Supply K ming K-5th) Report Card Pick-Up Report Card Pick-Up Virtual Amazing Grace Race Store 'til 6/25/20 Order Schoolkidz Supply Kits (optional, for incoming K-5th) Order Schoolkidz Supply Kits (optional, for incoming K-5th) Classes Order Schoolkidz Supply Ki ming K-5th) Events Web Forms Order Schoolkidz Supply Kits (optional, for inco Order Schoolkidz Supply Kits (optional, for incoming K-5th) Order Schoolkidz Supply K ming K-5th)

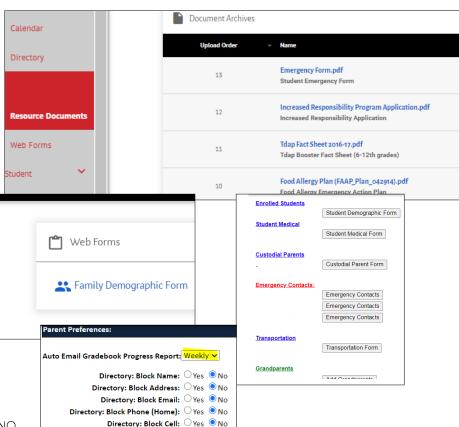
d. The Directory Link allows you to see traditional directory information for ALCS families. This information may only be retrieved by enrolled families who have an ALCS login and password. It can be helpful if your student was ill and needs to find out what the assignment was, wants to invite a friend over, a parent wants to arrange a carpool situation, etc.



- 4. The Classes Link shows a list of classes your student is enrolled in.
 - a. Clicking the name of the course will take you to the teacher's web page for that class.



- Resource Documents has many downloadable/printable documents.
- 6. If your information has changed since enrolling or re-enrolling, please supply your new information to the school as soon as possible.
 - a. In most cases, you are able to make updates yourself.
 - b. Click on Web Forms, and then Family Demographic Form.
 - c. Update information as needed/desired. Information will be accepted into the system once it has been reviewed.



Parent Alert: Home Phone: Yes No

Parent Alert: Cell Phone: ● Yes ○ No Parent Alert: Work Phone: ○ Yes ● No

Parent Alert: No Text: Yes No

 Update how often you receive automatic gradebook summary reports for your student under "Custodial Parents."

Resource Documents

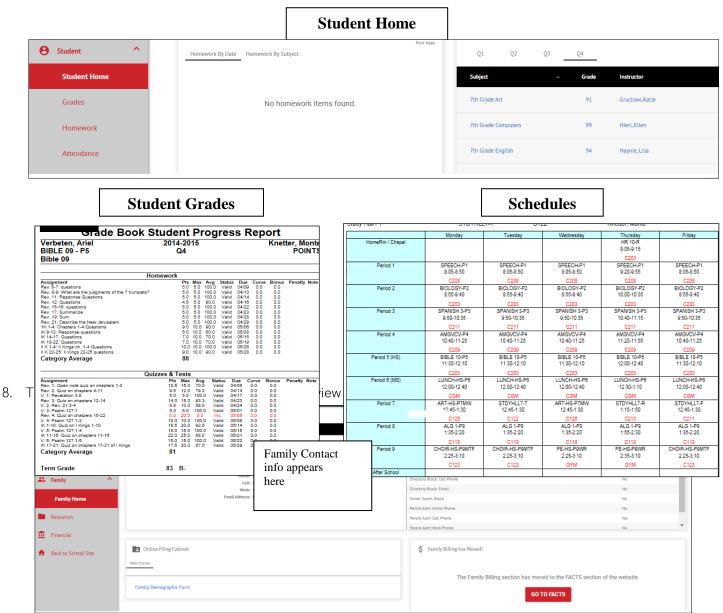
• Each parent has their own setting.

Student

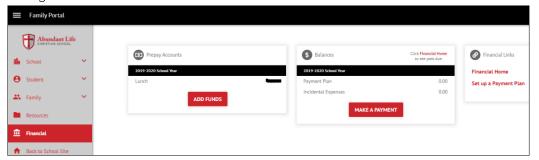
Classes

Web Forms

 Leave the last setting: "Parent Alert: No Text" set to NO so that you can receive text messages. "Parent Alert: Cell Phone" should be set to Yes. Be sure your cell phone is listed in the cell phone field (even if it is your only phone) 7. The "Student Information" section allows you to monitor your student(s)' grades, homework, attendance, behavior, medical, and schedule information.



The "Financial" link allows you to set up, view, and make payments to your financial accounts through FACTS Financial Management.



If you have any questions or need help with Family Portal, please contact Ms. Lesly Verbeten by email, lverbeten@alcs.us, or by calling the school at 608-221-1520.