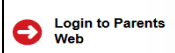
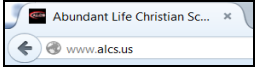


ParentsWeb: An Overview

This handout includes information and instructions for our parent portal, ParentsWeb. To login to ParentsWeb and update the information on the Family Demographic Form (see instructions below):

1. Go to www.alcs.us & click on the "Login to ParentsWeb" icon on the left side of the page.



- 2. Login to ParentsWeb.
 - a. You may need to create an account if it's your first time
 - b. The ALCS District Code is **AL-WI**

PARENTSWEB LOGIN

District Code:
AL-WI

Username:
|

Password:
|

[Forgot Username / Password?](#)

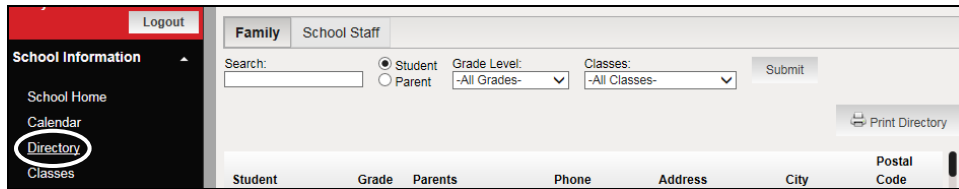
Parent
 Student
 Staff

3. The first Menu Section is **"School Information"**. This section includes announcements and calendar information on the home page once you log in. These are generally the same announcements and calendar items you can find on our ALCS website (which you do not need to log in to see).

a. The Calendar Link shows you a traditional view calendar, or a list view.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 HS FB-1st Day- Equipment Handout & Testing, 5:30-8:30pm	4 HS FB Practice (Helmets Only), 5:30-8:30pm HS VB Open Gym, 5:30-7:00 pm	5 HS FB Practice (Helmets Only), 5:30-8:30pm	6 HS FB Practice (Helmets Only), 5:30-8:30pm	7 HS FB Practice (Helmets Only), 5:30-8:30pm	8
9	10 HS FB Practice (Full Pads), 5:30-8:30pm	11 Athletics Meeting @ MCDS, 6:30 pm (Boys' Soccer & CC attend this one)	12 HS FB Practice (Full Pads), 5:30-8:30pm	13 HS FB Practice (Full Pads), 5:30-8:30pm	14 HS FB Practice (Full Pads), 5:30-8:30pm	15

- b. The Directory Link allows you to see traditional directory information for ALCS families. This information may only be retrieved by enrolled families who have an ALCS login and password. It can be helpful if your student was ill and needs to find out what the assignment was, wants to invite a friend over, a parent wants to arrange a carpool situation, etc.



4. The Classes Link shows a list of classes your student is enrolled in. Clicking the name of the course will take you to the teacher’s web page for that class.

Class	Subject	Teacher
ART-HS-P2	High School Art	Mrs. Gruchow
BIBLE 09-P5	Bible 09	Mr. Knetter
CHOIR-HS-P9 MTF	Choir- HS	Miss Flaherty
ENGLISH 9-P1	English 9	Mrs. Palmer
HS ARTCLB-W	HS Art Club	Mrs. Gruchow
HS ARTCLB-R	HS Art Club	Mrs. Gruchow
PHY SCI-P8	Physical Science	Mr. Palmer
PRE ALG-P7	Pre-Algebra	Mrs. Wierenga
SPANISH 2-P3	Spanish 2	Mrs. White
WRLD HIST-P4	World History	Mr. Lehnher
PE-HS-P2	HS Physical Education	Mrs. Schenkenberg
HEALTH-P2	Health Class	Mrs. Schenkenberg

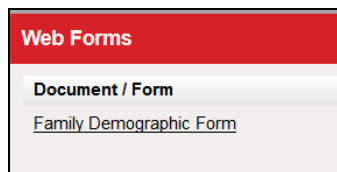
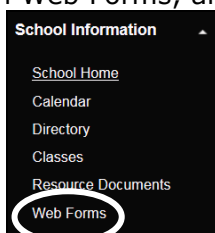
5. Resource Documents has many downloadable/printable documents. Several of these can also be found on our website by clicking “Parent/Student Resources” on the home page (without having to login).

Document Archives		Newsletter Archives	
Name	Description	Name	Description
Adv Absence Req Form Elementary.doc	Advanced Absence Request-Elementary	2015-16 1 Page School Calendar Final.pdf	School Calendar At-a-Glance 2015-16
AdvancedAbsenceReqHWM SHS.doc	Adv Absence Req MS-HS	Abundant Life School Spirit Wear Flyer - 1.6.15 (2).pdf	School Spirit Wear
ALCS Parent Handbook 14-15.pdf	ALCS Parent Handbook 2014-15	Box Tops Collection Sheet.pdf	ALCS Box Tops Collection Sheet
Athletic Alternate Year Card.pdf	Athletic Alternate Year Card	MCS Dress Code-ALCS.pdf	Dress Code info and standards
Athletic Physical Card.pdf	Athletic Physical Card	ParentsWeb Troubleshooting.pdf	ParentsWeb Troubleshooting Tips
AUTHADMINMEDICATION.pdf	Medication Authorization Form	Summer Reading Program for KG.pdf	Abeka Reading Summer Program
CC-ALCS Volunteer Background Check Consent Form.pdf	Volunteer/Chaperone - Background Check Consent Form		
Change of Info Form w-Pweb Inst.doc	Change of Information Form		
Imm Req-Form 2014-Beyond.pdf	Immunization Requirements & Form		
Participating-Products-Flyer-PDF.pdf	Box Tops for Education Product Guide		
Vehicle Registration-Student Form.doc	Vehicle Registration Form-Students		

*2015-2016 School Calendar
Advanced Absence Form-Elementary
Advanced Absence Form-MS/HS
ALCS-HPCS Shuttle Form
Authorization to Administer Medication
Change of Information Form
Food Allergy Emergency Action Plan Form
Free/Reduced Lunch Application
Immunization Requirements & Form
Immunizations-Adolescent Tdap Fact Sheet (entering gr 6-12)
Increased Responsibility Application (Early Release/Late Start)
ParentsWeb Instructions
Student-Athlete Physical Form
Student-Athlete Alternate Year Form
Student Emergency Form
Student Vehicle Registration Form



6. If your information has changed since enrolling or re-enrolling, please supply your **new information** to the school as soon as possible. In most cases, you are able to make updates yourself. Click on Web Forms, and then Family Demographic Form



7. Update information as needed/desired. Information will be accepted into the system once it has been reviewed.

Update how often you receive automatic gradebook summary reports for your student under "Custodial Parents."

Each parent has their own setting.

8. The "Student Information" section allows you to monitor your student(s)' grades, homework, attendance, behavior, medical, and schedule information.

Student Information

[Student Home](#)

[Grades](#)

[Homework](#)

[Attendance](#)

[Behavior](#)

[Medical](#)

[Lunch](#)

[Schedules](#)

Homework by Date	By Subject	Q1	Q2	Q3	Q4
08/23/2015 - Sunday	Subject: <u>Homeroom 09</u> Grade: <u>Palmer, Tom</u>				
08/24/2015 - Monday	Subject: <u>English 9</u> Grade: <u>75</u> Instructor: <u>Palmer, Christa</u>				
	Subject: <u>Study Hall P2</u> Grade: <u>Wierenga, Jennifer</u>				
	Subject: <u>World History</u> Grade: <u>79</u> Instructor: <u>Lehnherr, Craig</u>				
08/25/2015 - Tuesday	Subject: <u>Pre-Algebra</u> Grade: <u>66</u> Instructor: <u>Wierenga, Jennifer</u>				
	Subject: <u>Spanish 2</u> Grade: <u>78</u> Instructor: <u>White, Sarah</u>				
08/26/2015 - Wednesday	Subject: <u>Health Class</u> Grade: <u>66</u> Instructor: <u>Schenkenberg, Rachel</u>				
	Subject: <u>Physical Science</u> Grade: <u>78</u> Instructor: <u>Palmer, Tom</u>				

Student "Home" Page

This Week's Lunch Menu	This Week's Attendance	This Week's Behavior
08/26/2015 - Wednesday Lunch: <u>ELEM: Cheeseburger</u>	No attendance entries found.	No behavior entries found.

Grade Book Student Progress Report									
2014-2015		Q4		Knetter, Monte					
BIBLE 09 - P5		Bible 09		POINTS					
Homework									
Assignment	Pts	Max	Avg	Status	Due	Curve	Bonus	Penalty	Note
Rev. 5-7: questions	5.0	5.0	100.0	Valid	04/09	0.0	0.0		
Rev. 8-9: What are the judgments of the 7 trumpets?	5.0	5.0	100.0	Valid	04/13	0.0	0.0		
Rev. 11: Responses Questions	5.0	5.0	100.0	Valid	04/14	0.0	0.0		
Rev. 12: Questions	4.5	5.0	90.0	Valid	04/16	0.0	0.0		
Rev. 15-16: questions	5.0	5.0	100.0	Valid	04/22	0.0	0.0		
Rev. 17: Summarize	5.0	5.0	100.0	Valid	04/23	0.0	0.0		
Rev. 18: Sum.	5.0	5.0	100.0	Valid	04/28	0.0	0.0		
Rev. 21: Describe the New Jerusalem	5.0	5.0	100.0	Valid	04/29	0.0	0.0		
IK 1-4: Chapters 1-4 Questions	9.0	10.0	90.0	Valid	05/06	0.0	0.0		
IK 6-13: Response questions	6.0	10.0	60.0	Valid	05/08	0.0	0.0		
IK 14-17: Questions	7.0	10.0	70.0	Valid	05/15	0.0	0.0		
IK 18-22: Questions	7.0	10.0	70.0	Valid	05/19	0.0	0.0		
IK 1-4: II Kings ch. 1-4 Questions	10.0	10.0	100.0	Valid	05/26	0.0	0.0		
IK 22-25: II Kings 22-25 questions	9.0	10.0	90.0	Valid	05/28	0.0	0.0		
Category Average	88								
Quizzes & Tests									
Assignment	Pts	Max	Avg	Status	Due	Curve	Bonus	Penalty	Note
Rev. 1: Open note quiz on chapters 1-3	10.5	15.0	70.0	Valid	04/08	0.0	0.0		
Rev. 2: Quiz on chapters 4-11	9.5	12.0	79.2	Valid	04/14	0.0	0.0		
V. 1: Revelation 3-8	5.0	5.0	100.0	Valid	04/17	0.0	0.0		
Rev. 3: Quiz on chapters 12-14	14.0	15.0	93.3	Valid	04/23	0.0	0.0		
V. 2: Rev. 21:3-4	8.8	10.0	88.0	Valid	04/24	0.0	0.0		
V. 3: Psalm 127:1	5.0	5.0	100.0	Valid	05/01	0.0	0.0		
Rev. 4: Quiz on chapters 15-22	0.0	20.0	0.0	Inc.	05/05	0.0	0.0		
V. 4: Psalm 127:1-2	10.0	10.0	100.0	Valid	05/08	0.0	0.0		
IK 1-10: Quiz on I Kings 1-10	18.5	20.0	92.5	Valid	05/14	0.0	0.0		
V. 5: Psalm 127:1-4	15.0	15.0	100.0	Valid	05/15	0.0	0.0		
IK 11-16: Quiz on chapters 11-16	22.0	25.0	88.0	Valid	05/21	0.0	0.0		
V. 6: Psalm 127:1-5	15.0	15.0	100.0	Valid	05/22	0.0	0.0		
IK 17-21: Quiz on chapters 17-21 of I Kings	17.5	20.0	87.5	Valid	05/29	0.0	0.0		
Category Average	81								
Term Grade	83 B-								

Schedules

	Monday	Tuesday	Wednesday	Thursday	Friday
HomeRm / Chapel				HR 10-R 8:05-9:15	
Period 1	SPEECH-P1 8:05-8:50 C208	SPEECH-P1 8:05-8:50 C208	SPEECH-P1 8:05-8:50 C208	SPEECH-P1 8:20-9:55 C209	SPEECH-P1 8:05-8:50 C208
Period 2	BIOLOGY-P2 8:55-9:40 C203	BIOLOGY-P2 8:55-9:40 C203	BIOLOGY-P2 8:55-9:40 C203	BIOLOGY-P2 10:00-10:35 C203	BIOLOGY-P2 8:55-9:40 C203
Period 3	SPANISH 3-P3 9:50-10:35 C211	SPANISH 3-P3 9:50-10:35 C211	SPANISH 3-P3 9:50-10:35 C211	SPANISH 3-P3 10:40-11:15 C211	SPANISH 3-P3 9:50-10:35 C211
Period 4	AMGVCV-P4 10:40-11:25 C209	AMGVCV-P4 10:40-11:25 C209	AMGVCV-P4 10:40-11:25 C209	AMGVCV-P4 11:20-11:55 C209	AMGVCV-P4 10:40-11:25 C209
Period 5 (HS)	BIBLE 10-P5 11:30-12:10 C203	BIBLE 10-P5 11:30-12:10 C203	BIBLE 10-P5 11:30-12:10 C203	BIBLE 10-P5 12:00-12:40 C203	BIBLE 10-P5 11:30-12:10 C203
Period 6 (MS)	LUNCH-HS-P6 12:00-12:40 CGM	LUNCH-HS-P6 12:00-12:40 CGM	LUNCH-HS-P6 12:00-12:40 CGM	LUNCH-HS-P6 12:30-1:10 CGM	LUNCH-HS-P6 12:00-12:40 CGM
Period 7	ART-HS-P7MMW 12:45-1:30 C125	STDYHLLT-F 12:45-1:30 C122	ART-HS-P7MMW 12:45-1:30 C125	STDYHLLT-R 1:15-1:50 C215	STDYHLLT-F 12:45-1:30 C211
Period 8	ALG 1-P8 1:35-2:20 C118	ALG 1-P8 1:35-2:20 C118	ALG 1-P8 1:35-2:20 C118	ALG 1-P8 1:55-2:30 C118	ALG 1-P8 1:35-2:20 C118
Period 9	CHOIR-HS-P9MTF 2:25-3:10 C123	CHOIR-HS-P9MTF 2:25-3:10 C123	FE-HS-P9WR 2:25-3:10 GYM	FE-HS-P9WR 2:35-3:10 GYM	CHOIR-HS-P9MTF 2:25-3:10 C123
After School					

9. The “**Family Information**” Section allows you to view your family profile and demographic information, see your billing information, re-enroll (during the re-enrollment period), and change your username and password. Note: For billing, a negative number is positive (a credit in the account), and a positive number means a balance is owed.

The screenshot displays the 'Family Information' section of a web application. On the left is a dark sidebar with white text links: 'Family Information' (with an upward arrow), 'Family Home', 'Family Profile', 'Family Billing', 'Enrollment / Reenrollment', and 'Username / Password'. The main content area has a red header 'Family Information' and contains three sections: 'Family Information' (with fields for Parent Name and Child 1/2 Name), 'Contact Info' (with fields for Name, Address, Home, Cell, Work, and Email), and 'Family Billing' (a table with columns for Account, Balance, Details, and PayNow). Below the main content is an 'Online Filing Cabinet' section with a 'Web Forms' tab and a link to 'Family Demographic Form'.

Account	Balance	Details	PayNow
Tuition	\$-2998.17	Details	
Fees	\$0.00	Details	
General	\$0.00	Details	
Lunch	\$0.00	Details	
Total	\$-2998.17		

10. If you have any questions or need help with ParentsWeb, please contact Ms. Lesly Verbeten by email, lverbeten@mcs-wi.com, or by calling the school at 608-221-1520.